

# MAHARAJAH'S COLLEGE (AUTONOMOUS), VIZIANAGARAM

*Affiliated to Andhra University, Accredited by NAAC with 'B' Grade*

*Recognized by UGC under 2(f) and 12(B) sections*

Tel. No. 08922 – 222001



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## Latest Notification of Formation of IQAC

(As per Revised Accreditation Framework, dated, 26<sup>th</sup> September, 2019)

In pursuance of its Action Plan for performance evaluation, assessment and accreditation and quality up-gradation of institutions of higher education, the National Assessment and Accreditation Council (NAAC), Bangalore proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a quality sustenance measure. Since quality enhancement is a continuous process, the IQAC will become a part of the institution's system and work towards realization of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions. For this, during the post-accreditation period, institutions need to channelize its efforts and measures towards promoting the holistic academic excellence including the peer committee recommendations.

The primary aim of IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution & to promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

IQAC shall evolve mechanisms and procedures for

- a) Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;
- b) Relevant and quality academic/ research programmes;
- c) Equitable access to and affordability of academic programmes for various sections of society;
- d) Optimization and integration of modern methods of teaching and learning;
- e) The credibility of assessment and evaluation process;
- f) Ensuring the adequacy, maintenance and proper allocation of support structure and services;
- g) Sharing of research findings and networking with other institutions in India and abroad.

IQAC may be constituted in every institution under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders.

The composition of the IQAC may be as follows:

1. Chairperson: Head of the Institution
2. Teachers to represent all level (Three to eight)
3. One member from the Management
4. Few Senior administrative officers
5. One nominee each from local society, Students and Alumni
6. One nominee each from Employers /Industrialists/Stakeholders
7. One of the senior teachers as the coordinator/Director of the IQAC

The composition of the IQAC will depend on the size and complexity of the institution, accordingly the representation of teachers may vary. It helps the institutions in planning and monitoring. IQAC also gives stakeholders or beneficiaries a cross-sectional participation in the institution's quality enhancement activities. The guidelines given here are only indicative and will help the institutions for quality sustenance activities.

The membership of such nominated members shall be for a period of two years. The IQAC should meet at least once in every quarter. The quorum for the meeting shall be two-third of the total number of members. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.

It is necessary for the members of the IQAC to shoulder the responsibilities of generating and promoting awareness in the institution and to devote time for working out the procedural details. While selecting these members several precautions need to be taken. A few of them are listed below:

- It is advisable to choose persons from various backgrounds who have earned respect for integrity and excellence in their teaching and research. Moreover, they should be aware of the ground realities of the institutional environment. They should be known for their commitment to improving the quality of teaching and learning.
- It is advisable to change the co-ordinator after two to three years to bring new thoughts and activities in the institution.
- It would be appropriate to choose as senior administrators, persons in charge of institutional services such as library, computer center, estate, student welfare, administration, academic tasks, examination and planning and development.
- The management representative should be a person who is aware of the institution's objectives, limitations and strengths and is committed to its improvement. The local society representatives should be of high social standing and should have made significant contributions to society and in particular to education.

As per the above considerations and guidelines framed by NAAC- UGC for composition of IQAC, for this we notified and arranged a meeting along with members, IQAC. Herewith we furnish list of members for IQAC Composition.

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### INTERNAL QUALITY ASSURANCE CELL (IQAC)

S.No.	NAME	DESIGNATION & DEPARTMENT	POSITION
1.	Dr. M.Sambasiva Rao	Principal	Chairperson
2.	Dr. P.Ganapathi Rao	Asst. Professor & In-Charge of Dept. of Geology	Coordinator
3.	Dr. M. Ratnaraju	Asst. Professor of Physics	Asst. Coordinator
<b>Members from College Administration</b>			
4.	Sri S. Naveen Kumar	Asst. Professor & In-Charge of Dept. of Computer Science	Convener, Accreditation and Establishment
5.	Sri P.Satyanarayana Rao	Asst. Professor & In-Charge of Dept. of Physics	Convener, Academics
6.	Sri D. Sanyasi Rao	Asst. Professor & In-Charge of Dept. of History	Convener, Administration
7.	Sri V. Babji	Asst. Professor & In-Charge of Dept. of Chemistry	Convener, Student Affairs
<b>Teacher Members</b>			
8.	Sri C.S.K. Uma Shankar	Asst. Professor of Mathematics	Member
9.	Sri P. Nukaraju	Asst. Professor of English	Member
10.	Sri G.Chandra Sekhar	Asst. Professor of Chemistry	Member
11.	Dr.V.Lakshmi Narayana	Asst. Professor & In-Charge of Dept. of Botany	Member
12.	Dr. P. Atchutha Rao	Associate Professor & Coordinator, P.G Courses, Chemistry	Member
13.	Dr.B.Gowri Shankar	Asst. Professor of Physics	Member
14.	Sri B. Hari Krishna	Asst. Professor of Commerce	Member
15.	Sri K. Raj Santhosh Kumar	Asst. Professor of Computer Science	Member
<b>Management Member</b>			
16.	Prof.P.S.Sitharama Raju	Dean, Professor, Department of Computer Science, MVGR College of Engineering	Member from Management
<b>Nominees from local Society, Students and Alumni</b>			
17.	Sri N.V.S Durga Prasad	District Ground Water Officer, AP Ground Water And Water Audit Department, Vizianagaram, A.P	Alumni Member
18.	R. V. S. T. Vysalini	III B.Sc/D1	Student Member
<b>Nominees From Employers/Industrialists/Stakeholders</b>			
19.	Dr. M.Srinivas Rao	Scientist-E., NSTL, Visakhapatnam, Govt.of India	Member from Industry
20.	Dr. Ch. Kameswara Rao	Dy.GM, Analytical Development Laboratories, Raks Pharma Pvt., Ltd., Parawada	Member from Industry
21.	Sri V. S. J. Prasad	Director Engineering, Oracle Corporation, Hyderabad	Member from Industry

*Ratnaraju*

Dr. M. Ratnaraju  
Asst. Coordinator

Asst. Coordinator  
Internal Quality Assurance Cell (IQAC)  
Maharajah's College (A)  
Vizianagaram-02

*P. Ganu*

Dr. P. Ganapathi Rao  
Coordinator

Coordinator  
Internal Quality Assurance Cell (IQAC)  
Maharajah's College (A)  
Vizianagaram-02

*M. Sambasiva Rao*

Dr. M. Sambasiva Rao  
Principal & Chairperson

PRINCIPAL  
M.R.COLLEGE (A)  
VIZIANAGARAM

